

# **IZMIR INSTITUTE OF TECHNOLOGY MINIMUM ACADEMIC PROMOTION AND APPOINTMENT CRITERIA**

## **Article 1 FUNDAMENTAL PRINCIPLES**

Promotion and appointment criteria determine the minimum level in the academic structure of İzmir Institute of Technology (IZTECH). Ensuring this level does not constitute a gaining right for the candidate. The merits are only a decisive criterion for the acceptance or rejection of promotion and assignment applications. In the evaluation of applications, it is obligatory to evaluate the academic qualification and performance of the candidate in detail. In the evaluation, the place of the candidate in the relevant discipline, his contribution to education, professional experience and contributions, the contributions he has brought or may bring towards the goals of the unit he applied for, his contribution to the university/unit management and other university services are taken into consideration. It is essential that promotions and appointments are open to applications from within and outside of IZTECH and encourage academic competition.

Izmir Institute of Technology is a university where qualified postgraduate education and research are carried out in line with the purposes of the Law No. 2547 and within universal academic criteria. However, our Institute acknowledges that scientific-academic in-breeding is an important problem that is against scientific development of universities. For this purpose, in principle, it does not approve the appointment of doctoral graduates who received their doctorate degree from IZTECH or whose advisors/assistant advisors are academicians at IZTECH, or doctoral graduates who worked as lecturers at IZTECH during the doctoral program. In line with this principle, it is preferred that faculty members working in academic units have also completed their doctoral studies with different advisors and in different institutions.

## **Article 2 APPLICATION**

### **2.1 Application Petition and Addendum**

The candidate applies to the Personnel Department with a petition stating that he/she meets the minimum conditions specified in the IZTECH Academic Promotion and Appointment Criteria and Principles Directive. In the application petition; stating the list of scientific works of which the candidate meets the minimum criteria required for appointment or promotion to the academic staff, scientific works of which he/she is the main author, scientific works of the relevant periods (post-doctoral and post-associate professorship) clearly is mandatory, and Professorial candidates are required to clearly declare their main work.

It is requested to attach the final acceptance documents related to scientific works that have been accepted for publication but not yet published on the application date (scientific works accepted for publication can be used in promotion and appointments), to submit documents proving citations and refereeing, and to submit relevant documents (projects, graduate studies and similar studies) when necessary.

### **2.2 Letter of Intent**

In the application file, it is requested that a letter of intent containing the scientific, academic and educational studies that the candidate aims to carry out in the position should be included. In this letter of

intent, the candidate is expected to detail the contributions planned for the academic development of the corresponding department, to set measurable goals and to present the indicators to be used in measuring the goals set.

### 2.3 Scoring

The candidate calculates their score by filling out the appropriate scoring form (Appendix -1 for the Field of Science and Engineering, Appendix -2 for Architecture, Planning, and Design, Form-3 for Educational Sciences, or Appendix -4 for Social, Human, and Administrative Sciences) as required by the scoring system defined in the principles for promotion to associate professorship and appointment, in addition to the matters stipulated by Law No. 2547 and the 'Regulation on Promotion and Appointment to Academic Staff,' and by providing documents related to their academic activities and publications.

## **Article 3 PRE-EVALUATION**

The scientific works, studies and all other academic activities documented by the candidates in their applications are subject to preliminary evaluation in accordance with a scoring system by a commission consisting of the relevant department heads and faculty deans, the details of which are specified in Annex-1, Appendix -2, Appendix -3 and Appendix -4. The preliminary evaluation form is signed by the same commission. Applications that do not meet the quantitative criteria specified in the relevant articles will not be evaluated.

## **Article 4 EVALUATION**

In order to evaluate the applications of the candidates who have successfully passed the preliminary evaluation, the academic members who have proven themselves scientifically with the studies they have done in their selected research fields from different universities are informed of the IZTECH Minimum Academic Promotion and Appointment Principles, and the evaluation report is requested to be prepared in accordance with these principles. It is also stated that the report should be based on the results of the analytical examination that will reveal the academic and scientific qualifications of the candidates in detail, and should have a scope and content that reflects these results.

## **Article 5 MINIMUM ACADEMIC APPOINTMENT AND PROMOTION CRITERIA**

The criteria used by candidates in their applications, which vary depending on the academic department and academic position they apply to, are stated below in separate items.

### **5.1 Science and Engineering Faculty**

#### **5.1.1 Appointment to Assistant Professor Position**

The criteria specified in Annex-1 for the Basic Area of Science and Engineering will be the main basis.

A minimum of **24** points from Annex-1 1(a) or 2(a) and a minimum of **15** points from Annex-1 5(a), (b), and (c) for a total of at least **50 points** are required.

#### **5.1.2 Re-appointment to Assistant Professor Position**

Based on the criteria specified in Annex-1 for the Basic Area of Science and Engineering, for each appointment period:

A minimum of **16 points** from Annex-1 1(a) or a minimum of **12 points** from Annex-1 7(a), (b), (c), and (d), or

A minimum of **20 points** from Annex-1 4(a) and (b), and

**6 points** from Annex-1 5(a), (b), and (c), and

**4 points** from Annex-1 9(a) and (b),

For a total of at least **30 points**, and the candidate must have achieved the goals stated in the statement of intent submitted in the previous appointment period.

An exception, one time only, can be made for the appointment of a candidate with a lower score than the criteria specified in Annex-1 for the Basic Area of Science and Engineering. This decision is made by the Rector after obtaining the opinion of the relevant Faculty Board and Dean. A candidate who has been appointed in this way cannot be reappointed to the position of assistant professor in the future.

### **5.1.3 Appointment and Promotion to Associate Professor Position**

As per the criteria specified in Annex-1 for the Basic Area of Science and Engineering, for works arising after being promoted to the rank of associate professor:

A minimum of **64 points** from 1(a),

A minimum of **60 points** from 5(a), (b), and (c) (all publications),

A minimum of **2 points** from 6(a) and (b), and

A minimum of **4 points** from 9(a) and (b) are required for a total of at least **150 points**.

### **5.1.4 Appointment and Promotion to Professor Position**

According to the criteria specified in Annex-1 for the Basic Area of Science and Engineering, for works arising after obtaining the title of associate professor:

A minimum of **64 points** from 1(a),

A minimum of **150 points** from 5(a), (b), and (c) (all publications),

A minimum of **4 points** from 6(a) and (b), and

A minimum of **7 points** from 9(a) and (b) are required for a total of at least **400 points**.

## **5.2 Architecture, Planning, and Design**

### **5.2.1 Appointment to Assistant Professor Position**

Based on the criteria specified in the Architecture, Planning, and Design Basic Science Area (Annex -2),

the candidate must have earned at least **16 points** from Annex -2 1(a) or 2(a) and

at least **10 points** from Annex -2 5(a), (b), and (c) for a total of at least **34 points**.

### **5.2.2 Re-appointment to Assistant Professor Position**

In the Architecture, Planning, and Design Basic Science Area, based on the specified criteria, **for each appointment period:**

The candidate must have at least **16 points** from Ek-2 1(a) or Annex -2 4(a), (b), and (c), or Annex -2 7(a), (b), (c), and (d).

At least **6 points** from Annex -2 5(a), (b), and (c).

At least **4 points** from Annex -2 9(a) and (b).

In total, the candidate must have earned at least **30 points** and must have achieved the goals stated in the intention letter submitted during the previous appointment period.

Once, a candidate can be appointed with a lower score than the criteria specified in the Architecture, Planning, and Design Basic Science Area (Annex-2). However, this exceptional appointment requires the opinion of the Faculty Board and the dean, and it is ultimately decided by the rector. It's important to note that a candidate who has been appointed through this method cannot be reappointed to the position of assistant professor in the future.

### **5.2.3 Appointment and Promotion to Associate Professor Position**

In the Architecture, Planning, and Design Basic Science Area (Annex -2), after being promoted to the position of assistant professor, the candidate must accumulate a minimum of **32 points** from Annex -2 1(a), at least **15 points** from Annex -2 4(a), (b), and (c) (all publications), a minimum of **50 points** from Annex -2 5(a), (b), and (c), at least **2 points** from Annex -2 6(a) and (b), and at least **4 points** from Annex -2 9(a) and (b) in order to meet the requirement of a total of at least **140 points**.

### **5.2.4 Appointment and Promotion to Professor Position**

In the Architecture, Planning, and Design Basic Science Area (Annex -2), following the promotion to the rank of associate professor, the candidate must accumulate a minimum of **48 points** from Annex -2 1(a), at least **15 points** from Annex -2 4(a), (b), and (c) or Annex -2 7(a), (b), (c), and (d), a minimum of **100 points** from Annex -2 5(a), (b), and (c) (all publications), at least **4 points** from Annex -2 6(a) and (b), and at least **7 points** from Annex -2 9(a) and (b) in order to meet the requirement of a total of at least **400 points**.

## **5.3 Educational Sciences**

### **5.3.1 Appointment to Assistant Professor Position**

In the Annex-3 (Basic Science Area of Education Sciences), according to the criteria specified, a minimum of **32 points** from Annex-3 1(a) or Annex-3 2(a), and at least **15 points** from Annex-3 4(a), (b), and (c) must be accumulated to meet the requirement of a total of at least **70 points**.

### **5.3.2 Re-Appointment to Assistant Professor Position**

In each appointment period, the candidate must have earned a minimum of **10 points** based on Annex-3 1(a) or Annex-3 4(a), (b), and (c), or Annex-3 6(a), (b), (c), and (d), or Annex-3 8(a), (b), and (c), as specified in the criteria in Annex-3 (Basic Science Area of Education Sciences). Additionally, the candidate must have achieved the goals stated in their previous intention letter for the appointment.

Once, upon the recommendation of the Faculty Board and the Dean's opinion, the Rector may decide to appoint a candidate with a lower score than the criteria specified in Annex-3 Table 14 (Basic Science Area of Education Sciences). In this way, a candidate whose appointment has already been made through this method cannot be appointed to the position of doctoral teaching staff again.

### **5.3.3 Appointment and Promotion to Associate Professor Position**

In accordance with the criteria specified in Annex-3 (Basic Science Area of Education Sciences), for the post-doctoral academic studies in the Education Sciences Basic Area, the candidate must have earned a minimum of **48 points** from Annex-3 1(a), a minimum of 50 points from Annex-3 4(a), (b), and (c) (all

publications), a minimum of **4 points** from Annex-3 6(a), (b), (c), and (d), and a minimum of **10 points** from Annex-3 8(a), (b), and (c). In total, the candidate must have accumulated at least **150 points**.

#### **5.3.4 Appointment and Promotion to Professor Position**

In accordance with the criteria specified in Annex-3 (Basic Science Area of Education Sciences), for the post-doctoral academic studies in the Education Sciences Basic Area after being promoted to associate professorship, the candidate must have earned a minimum of **48 points** from Annex-3 1(a), a minimum of **100 points** from Annex-3 4(a), (b), and (c) (all publications), a minimum of 4 points from Annex-3 6(a), (b), (c), and (d), and a minimum of **10 points** from Annex-3 8(a), (b), and (c). In total, the candidate must have accumulated at least **400 points**.

### **5.4 Basic Field of Social Sciences, Humanities, and Administrative Sciences**

#### **5.4.1 Appointment to Assistant Professor Position**

In the Basic Area of Social Sciences, Humanities, and Administrative Sciences as stated in Annex-4, it is required to have at least **20 points** from 1(a) or 2(a) as the main author of at least 1 article, and at least **10 points** from 4(a), (b), and (c), for a total of at least **40 points**.

#### **5.4.2 Re-Appointment to Assistant Professor Position**

In the Basic Area of Social Sciences, Humanities, and Administrative Sciences, as specified in Annex-4, **for each appointment period:**

A candidate must have a minimum of **16 points** from Annex -4 1(a) and 1(b) or Ek-4 6(a), (b), (c), (d), (e), (f).

A minimum of **4 points** from Annex -4 4(a), (b), and (c).

A minimum of **6 points** from Annex -4 8(a) and (b).

In total, the candidate must have a minimum of **30 points** for each appointment period, and they should have achieved the goals stated in their intent letter submitted in the previous appointment period.

Once, upon the recommendation of the Faculty Board and the opinion of the dean, and with the decision of the rector, a candidate may be appointed with a lower score than the criteria specified in Annex-4, in the Basic Area of Social Sciences, Humanities, and Administrative Sciences. A candidate whose appointment has been made in this way cannot be reappointed to the position of a assistant professor again.

#### **5.4.3 Appointment and Promotion to Associate Professor Position**

In the Basic Area of Social Sciences, Humanities, and Administrative Sciences, as specified in Annex-4, for post-doctoral studies:

A candidate must have a minimum of **32 points** from Annex -4 1(a) and 1(b).

A minimum of **6 points** from Annex -4 6(a), (b), (c), (d), (e), and (f).

A minimum of **30 points** from Annex -4 4(a), (b), and (c) (all publications).

A minimum of **12 points** from Annex -4 8(a) and (b).

In total, the candidate must have a minimum of **140 points** for post-doctoral studies.

#### **5.4.4 Appointment and Promotion to Professor Position**

Based on the criteria specified in Annex-4 in the Fundamental Area of Social, Human, and Administrative Sciences, for the studies conducted after receiving the Associate Professor title from the Interuniversity Board (ÚAK):

A minimum of **48 points** from Annex-4 1(a) and 1(b),

A minimum of **12 points** from Annex-4 6(a), (b), (c), (d), (e), and (f),

A minimum of **60 points** from Annex-4 4(a), (b), and (c) (all publications), and

A minimum of **16 points** from Annex-4 8(a) and (b)

A total of at least **320 points** must be completed."

#### **Article 6 INTERNATIONAL TEACHING STAFF**

In the first appointment and promotion of foreign faculty members, who are employed pursuant to Article 34 of the Law No. 2547, meeting at least 2 (two) times the minimum criteria determined for the relevant field of science is required. In the appointments (contract renewals) of assistant professor faculty members, meeting the re-appointment criteria set by the relevant field of science is required.

#### **Article 7 EVALUATION REPORT**

In order to evaluate the candidate's application, a personal evaluation report is requested from the faculty members selected for the evaluation commission from the candidate's field of science. In this report, it is clearly stated whether the candidate meets the criteria defined in the relevant articles and a report that is subjected to in-depth analytical examination in terms of the scientific publications and qualifications of the candidates is requested.

Apart from the academic evaluation, candidate's

a- Contribution to education

- Taught undergraduate and graduate courses
- Supervised Master's and Ph.D. theses
- Developed courses and programs

b- Professional experience and contributions

- International professional memberships
- Reviewing duties at international peer-reviewed journals
- Other international activities and international experience
- Received scientific, academic and professional awards
- Professional work and industry interaction

c- Contribution to university management and other administrative services are evaluated. Based on the performed evaluation the following questions are answered:

- How important is the candidate(s) contribution to the field of science they work in?

- What is the result of jury member's comparison of the candidate(s) with recent candidates in the last five years?
- In cases where there is more than one candidate, what should be the order of preference of the candidates?
- In case the number of applications is equal to the number of announced positions, it is clearly stated in the evaluation report with justifications, whether the candidate or candidates are deemed worthy of appointment.

If the number of applications exceeds the number of announced positions, the reasons for the negative evaluation must be clearly stated, and the positive evaluation must be stated in the reports in the order of preference of the preferred candidate or candidates.

### **Article 8 REPEALED PRINCIPLES**

The regulations related to the Minimum Academic Promotion and Appointment Criteria for IZTECH in effect as of May 28, 2019, and designated under Senate Decision No. 16/13 have been revoked.

### **Article 9 FORCE**

These criteria and regulations, accepted by the İzmir Institute of Technology Senate under Decision No. 20/1 dated May 17, 2023, will come into effect upon approval by the Higher Education Council

## APPENDICES

The numerical values to be used in the scoring calculations are provided separately for each academic field in the following annexes.

### Annex -1 Science and Engineering Field

<b>WORKS and ACTIVITIES</b>	<b>Point</b>
<b>1. RESEARCH PAPERS</b>	
(Original full research papers (excluding letters to the editor, abstracts, reviews, technical notes and book reviews) authored by the candidate, provided that they are not produced from the graduate theses prepared by the candidate and are related to the field of science relevant to application.)	
a) SCI, SCI-Expanded, SSCI or AHCI indexed, international peer-reviewed published paper	20
b) Paper published in other international peer-reviewed journals	8
c) Paper published in national peer-reviewed journals indexed by ULAKBİM	8
<b>2. PUBLICATIONS FROM GRADUATE THESES</b>	
a) SCI, SCI-Expanded, SSCI or AHCI indexed, international peer-reviewed published paper	10
b) Paper published in other international peer-reviewed journals	5
c) Oral presentation that contributed to science in the field presented at the international scientific meeting (symposium / congress) and the full text of which was published	5
d) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	3
<b>3. BOOK</b>	
(Provided that it is not produced from the graduate theses prepared by the candidate and is related to the applied science field)	
a) Original scientific book published by well-known international publishing houses	20
b) Original scientific book editorship or chapter authorship published by well-known international publishing houses	10
c) Original scientific book published by well-known national publishing houses	15
d) Original scientific book editorship or chapter authorship published by well-known national publishers	8
<b>Maximum 10 points</b>	
<b>4. PATENT</b>	
<i>In patents, points are divided by the number of people.</i>	
a) International patent	20
b) National patent	10
<b>5. CITATIONS</b>	
a) In international refereed journals scanned by SCI, SCI-Expanded, SSCI and AHCI indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known international publishers and in which the candidate is not an author.	3
b) In international refereed journals scanned by indexes other than SCI, SCI-Expanded, SSCI and AHCI; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published as a chapter author in books published by well-known international publishing houses and in which the candidate is not included as an author.	2
c) In national peer-reviewed journals; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known national publishers and in which the candidate is not an author.	1
<b>6. GRADUATE THESIS SUPERVISION</b>	
a) Ph.D.	4
b) Master's	2
<b>7. SCIENTIFIC RESEARCH PROJECT</b>	
a) Being a coordinator/chief researcher in an ongoing or successfully completed EU Framework Program scientific research project	15
b) Being a co-researcher in an ongoing or successfully completed EU Framework Program scientific research project	10
c) Being a coordinator in internationally supported scientific research projects (excluding compilation and report preparation studies) other than a and b, which are ongoing or successfully completed	8
d) Being a coordinator in successfully completed or ongoing scientific research projects with public	6



institutions outside the university	
<b>8. SCIENTIFIC MEETING</b>	
<i>(Provided that they are not produced from graduate theses related to the applied science field and prepared by the candidate)</i>	
a) Oral presentation that contributed to science in the field, presented at an international scientific meeting (symposium / congress) and the full text of which was published	3
b) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	2
<i>* If a paper has been published both as a conference paper and as a book chapter or journal article, and it is listed separately as both an article and a book chapter, the candidate should calculate the score only once for this work, depending on the category they choose.</i>	
<b>9. EDUCATIONAL ACTIVITIES</b>	
a) One semester master's or doctoral course	3
b) One semester associate or undergraduate course	1
<b>A maximum of 6 points for Associate Professorship and a maximum of 10 points for Professorship</b>	

## Annex-2 Basic Area of Architecture, Planning and Design

<b>WORKS and ACTIVITIES</b>	<b>Point</b>
<b>1. RESEARCH ARTICLES</b>	
(Original full research papers (excluding letters to the editor, abstracts, technical notes and book critiques) made by the candidate, provided that they are not produced from the graduate theses prepared by the candidate and related to the applied science field.)	
a) Article published in international peer-reviewed journals within the scope of SCI, SCI-Expanded, SSCI, AHCI or Architecture, Planning and Design Fundamental Field indexes	20
b) Article published in other international peer-reviewed journals	8
c) Articles published in national refereed journals scanned by ULAKBİM	8
<b>2. PUBLICATIONS RELATING TO GRADUATE THESIS</b>	
a) Article published in international peer-reviewed journals within the scope of SCI, SCI-Expanded, SSCI, AHCI or Architecture, Planning and Design Fundamental Field indexes	10
b) Article published in other international peer-reviewed journals	5
c) Oral presentation that contributed to science in the field, presented at an international scientific meeting (symposium / congress) and the full text of which was published	5
d) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	3
<b>3. BOOK</b>	
<i>(Provided that it is not produced from the graduate theses prepared by the candidate and is related to the applied science field)</i>	
a) Original scientific book published by well-known international publishing houses	20
b) Original scientific book editorship or chapter authorship published by well-known international publishing houses	10
c) Original scientific book published by well-known national publishing houses	15
d) Original scientific book editorship or chapter authorship published by well-known national publishing houses	8
<b>Up to 15 points</b>	
<b>4. COMPETITION, APPLICATION, SOFTWARE AND PATENT</b>	
a) Degree in planning, architecture, urban design, landscape design, interior architectural design, industrial product design and architectural basic competitions organized by relevant organizations (Chambers of Profession, Local Authorities, Ministries, International Organizations) within the framework of applicable laws, regulations and principles. The team head gets 0.8 of the full score, the others 0.5.)	15
b) Within the framework of applicable laws, regulations and principles; An article, book chapter or book in peer-reviewed journals by him or someone else about an application project he has produced through the Revolving Fund or institutions affiliated with the university or while he is outside the university.	15
c) To be a software producer or patent holder in the fields of project and construction management, design, planning.	15
At least 15 points must be obtained within the scope of this article (Those who cannot fulfill the competition, application, software and patent conditions must make at least 1 publication within the scope of subparagraph a or b). In patents, the score is divided by the number of people.	
<b>5. REFERS</b>	
a) In international peer-reviewed journals scanned by SCI, SCI-Expanded, SSCI, AHCI or Architecture, Planning and Design Fundamental Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known international publishers and in which the candidate is not an author.	3
b) In international peer-reviewed journals scanned by indexes other than SCI, SCI-Expanded, SSCI, AHCI or Architecture, Planning and Design Fundamental Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published as a chapter author in books published by well-known international publishing houses and in which the candidate is not included as an author.	2
c) In national peer-reviewed journals; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known national publishers and in which the candidate is not an author.	1
<b>6. GRADUATE THESIS CONSULTANCY</b>	
a) PhD	4

b) Master's degree	2
<b>7. SCIENTIFIC RESEARCH PROJECT</b>	
a) Being a coordinator/chief researcher in an ongoing or successfully completed EU Framework Program scientific research project	15
b) Being a co-researcher in an ongoing or successfully completed EU Framework Program scientific research project	10
c) Being a coordinator in internationally supported scientific research projects (excluding compilation and report preparation studies) other than a and b, which are ongoing or successfully completed.	8
d) Being a coordinator in successfully completed or ongoing scientific research projects with public institutions outside the university.	6
<b>8. SCIENTIFIC MEETING</b> <i>(On the condition that it is not produced from the graduate theses prepared by the candidate and related to the applied science field)</i>	
a) Oral presentation that contributed to science in the field, presented at an international scientific meeting (symposium / congress) and the full text of which was published	3
b) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	2
<i>* If a paper has been published both as a conference paper and as a book chapter or journal article, and it is listed separately as both an article and a book chapter, the candidate should calculate the score only once for this work, depending on the category they choose.</i>	
<b>9. EDUCATIONAL ACTIVITIES</b>	
a) One semester master's or doctoral course	3
b) One semester associate or undergraduate course	1
<i>A maximum of 6 points for Associate Professorship and a maximum of 10 points for Professorship</i>	

## Annex-3 Basic Field of Educational Sciences

<b>WORKS and ACTIVITIES</b>	<b>Point</b>
<b>1. RESEARCH ARTICLES –</b> <i>(Original full research papers (excluding letters to the editor, abstracts, technical notes or book critiques) made by the candidate, provided that they are not produced from the graduate theses prepared by the candidate and related to the field of science applied).</i>	
a) Articles published in international refereed journals within the scope of SCI, SCI-Expanded, SSCI, AHCI or Educational Sciences Basic Field indexes	20
b) Articles published in international refereed journals scanned in Foreign Language Education field indexes, excluding letters to the editor, abstracts or book reviews	15
c) In the publications within the scope of subparagraphs a or b of this article, the article that contributes to the science in its field has been critiqued.	5
d) Articles published in national refereed journals scanned by ULAKBİM	8
e) Articles published in national refereed journals other than item d	4
<b>2. PUBLICATIONS RELATING TO GRADUATE THESIS</b>	
a) Articles published in international refereed journals within the scope of SCI, SCI-Expanded, SSCI, AHCI or Educational Sciences Basic Field indexes	8
b) Articles published in other international refereed journals	6
c) Oral presentation that contributed to science in the field, presented at an international scientific meeting (symposium / congress) and the full text of which was published	3
d) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	2
e) Books published by international publishers	10
f) Chapter in a book published by international publishing houses	8
g) Books published by national publishing houses	5
h) Chapter in a book published by national publishing houses	4
<b>3. BOOK</b> <i>(Provided that it is not produced from the graduate theses prepared by the candidate and is related to the associate professorship science field applied)</i>	
a) Original scientific book published by well-known international publishing houses	20
b) Original scientific book editorship published by well-known international publishing houses	10
c) Authorship of chapters in books published by well-known international publishing houses	10
d) Book published by well-known national publishing houses	15
e) Book editor or chapter authorship published by national publishing houses	8
<b>4. REFERS</b>	
a) In international peer-reviewed journals scanned by SCI, SCI-Expanded, SSCI, AHCI or Educational Sciences Basic Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known international publishers and in which the candidate is not an author.	3
b) In international peer-reviewed journals scanned by indexes other than SCI, SCI-Expanded, SSCI, AHCI or Educational Sciences Basic Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published as a chapter author in books published by well-known international publishing houses and in which the candidate is not included as an author.	2
c) In national peer-reviewed journals; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known national publishers and in which the candidate is not an author.	1
<b>5. GRADUATE THESIS CONSULTANCY</b>	
a) PhD	4
b) Master's degree	2
<b>6. SCIENTIFIC RESEARCH PROJECT</b>	
a) Being a coordinator/chief researcher in an ongoing or successfully completed EU Framework Program scientific research project	15
b) Being a co-researcher in an ongoing or successfully completed EU Framework Program scientific research project	10
c) Being a coordinator in internationally supported scientific research projects (excluding compilation and report preparation studies) other than a and b, which are ongoing or successfully completed	6

d) Being a coordinator in successfully completed or ongoing scientific research projects with public institutions outside the university	4
<b>7. SCIENTIFIC MEETING</b>	
<i>(Provided that they are not produced from graduate theses related to the applied science field and prepared by the candidate)</i>	
a) Oral presentation that contributed to science in the field, presented at an international scientific meeting (symposium / congress) and the full text of which was published	3
b) Oral presentation that contributed to science in the field, presented at the national scientific meeting (symposium / congress) and the full text of which was published	2
<i>If a paper has been published both as a conference paper and as a book chapter or journal article, and it is listed separately as both an article and a book chapter, the candidate should calculate the score only once for this work, depending on the category they choose.</i>	
<b>8. EDUCATIONAL ACTIVITIES</b>	
a) One semester of master's or doctoral courses	3
b) One semester associate or undergraduate course	2
c) One semester foreign language preparation course	2

## Annex-4 Basic Field of Social Sciences, Humanities, and Administrative Sciences

<b>WORKS and ACTIVITIES</b>	<b>Point</b>
<b>1. RESEARCH ARTICLES</b>	
<i>(Original full research articles (excluding letters to the editor, abstracts, technical notes or book critiques) made by the candidate, provided that they are not produced from the graduate theses prepared by the candidate and related to the field of science applied).</i>	
a) Articles published in international refereed journals within the scope of SCI, SCI-Expanded, SSCI or AHCI indexes	20
b) Articles published in international peer-reviewed journals indexed in ESCI and SCOPUS	20
c) Articles published in national refereed journals scanned by ULAKBİM	10
d) Articles published in other international peer-reviewed journals	8
e) In the publications within the scope of subparagraphs a or b of this article, the article that contributes to the science in its field has been critiqued.	5
f) Articles published in national refereed journals other than item c	4
<b>2. PUBLICATIONS RELATING TO GRADUATE THESIS</b>	
a) Articles published in international refereed journals within the scope of SCI, SCI-Expanded, SSCI, AHCI indexes	10
b) Articles published in international peer-reviewed journals covered by ESCI and SCOPUS indexes	10
c) Article published in national peer-reviewed journals scanned by ULAKBİM	5
d) Article published in other international peer-reviewed journals	4
e) Oral presentation made at an international scientific conference (symposium/congress) and published in full text, contributing to the field of science	3
f) Oral presentation given at a national scientific conference (symposium/congress) and published in full text, contributing to the field of science.	2
g) Books published by international publishers	10
h) Chapter in a book published by international publishing houses	8
i) Books published by national publishing houses	5
j) Chapter in a book published by national publishing houses	4
<b>3. BOOK</b>	
<i>(Provided that it is not produced from the graduate theses prepared by the candidate and is related to the associate professorship science field applied)</i>	
a) Original scientific book published by publishing houses indexed in WOS Book Citation Index.	40
b) Editing of original scientific books published by publishing houses indexed in WOS Book Citation Index.	30
c) Authorship of a chapter in original scientific books published by publishing houses indexed in WOS Book Citation Index.	20
d) Original scientific book published by recognized international publishing houses.	30
e) Editing or chapter authorship of original scientific books published by recognized international publishing houses.	15
f) Original scientific book published by recognized national publishing houses.	20
g) Editing or chapter authorship of original scientific books published by recognized national publishing houses.	10
h) Authorship of a field-specific encyclopedia entry.	5
<b>4. REFERS</b>	
a) In international peer-reviewed journals scanned by SCI, SCI-Expanded, SSCI, AHCI or Social Sciences Basic Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known international publishers and in which the candidate is not an author.	3
b) In international peer-reviewed journals scanned by indexes other than SCI, SCI-Expanded, SSCI, AHCI or Social Sciences Basic Field indexes; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published as a chapter author in books published by well-known international publishing houses and in which the candidate is not included as an author.	2
c) In national peer-reviewed journals; For each cited work of the candidate, regardless of the number of citations in the text, in each of the publications published in books published by well-known national publishers and in which the candidate is not an author.	1

<b>5. GRADUATE THESIS CONSULTANCY</b>	
a) PhD	4
b) Master's degree	2
<b>6. SCIENTIFIC RESEARCH PROJECT</b>	
a) Being a coordinator/principal investigator in ongoing or successfully completed scientific research projects funded by the EU Framework Program.	20
b) Being a co-researcher in ongoing or successfully completed scientific research projects funded by the EU Framework Program.	15
c) Being a project leader or researcher in internationally funded scientific research projects other than those mentioned in (a) and (b), excluding compilation and report preparation work.	10
d) Being a project leader or researcher in successfully completed or ongoing scientific research projects with public institutions outside the university.	8
e) Being a project leader or researcher in interdisciplinary research projects supported by the university's scientific research project unit (BAP).	6
f) Being a project leader or researcher in projects conducted in technology development zones.	6
<b>7. SCIENTIFIC MEETING</b> <i>(Provided that they are not produced from graduate theses related to the applied science field and prepared by the candidate)</i>	
a) Oral presentation given at an international scientific conference (symposium/congress) and published in full or as an abstract in the printed or electronic proceedings, contributing to the field of science.	3
b) Oral presentation given at a national scientific conference (symposium/congress) and published in full or as an abstract in the printed or electronic proceedings, contributing to the field of science.	2
<i>If a paper has been published as a book chapter or journal article in addition to being listed as a conference paper, the candidate should calculate their points based on the category they choose for this work, receiving points only once.</i>	
<b>8. EDUCATIONAL ACTIVITIES</b>	
a) One semester of master's or doctoral courses	3
b) One semester associate or undergraduate course	1
<i>For educational activities, a maximum of 12 points is allowed for associate professorship and a maximum of 20 points for professorship.</i>	

## 1. Abbreviations:

- SCI-Expanded: Science Citation Index-Expanded
- SCI: Science Citation Index
- SSCI: Social Sciences Citation Index
- AHCI: Art and Humanities Index
- ULAKBiM: National Academic Network and Information Center
- EU Framework Programs: It is one of the Community Programs created by the EU to bring national policies and practices of member and candidate countries closer together in various fields.
  - DOI (Digital Object Identifier): Digital Object Identifier

## 2. Definitions:

**Lead Author:** In the following cases, the candidate is identified as the principal author of the relevant publication.

- Single author article
- The author who is in the first place among the authors of the article
- Article written together with the graduate student(s) he/she supervises (more than one student and second advisor can be included in the same article).

In the context of item "a" mentioned above, single-authored works receive full points, with the author being awarded the maximum score. Within the scope of item "b" mentioned above, for works with two authors, the primary author

receives 80% of the full points, while the second author receives 50% of the full points. Similarly, within the scope of item "b," for works with three or more authors, the primary author receives half of the total points, and the other authors equally share the remaining points. Within the scope of item "c" mentioned above, the first author and the thesis advisor are considered primary authors. In works with two authors, both the thesis student and the thesis advisor receive 80% of the total points. Under the same clause, for works with three or more authors, the primary authors receive half of the total points, and the other authors equally share the remaining half of the points.

In articles with two or more authors where it is stated through footnotes or similar methods that all authors have equal contributions, the total points are divided by the number of authors to calculate the points for each author.

**National Refereed Journal:** It has an editor and an advisory board consisting of academic members from at least five different universities, publishes the scientific/artistic original research articles submitted through independent referee evaluation process, and has been published and distributed regularly in the last five years or has been published regularly in the last five years for web-based journals, from university libraries or journals that can be accessed on the internet (UAK).

**International Refereed Journal:** An international peer-reviewed journal is a periodical journal that has an editor or editorial board, a scientific or advisory board consisting of researchers or faculty members who represent different countries and universities of the world and who have gained respect in their field with their research, and aims to publish the results of scientific research.

**Well-known National Publishing House:** A publishing house that has been operating regularly at the national level for at least five years, its publications are cataloged in university libraries in Turkey, and has previously published at least 20 books by different authors in the same field.

**Well-known International Publishing House:** A publishing house that has been operating regularly at an international level for at least five years, the books it publishes are included in the catalogs of world-renowned universities, and it has published at least 20 books by different authors in the same field.

**International Scientific Meeting:** Scientific meeting where at least 40% of the speakers are scientists from outside the country where the meeting is held.

**National Scientific Meeting:** A meeting where researchers or scientists working in different institutions at the national level share their original views or findings, and the abstracts of the presentations are accepted after scientific pre-examination.

**Published Article:** An article that has been published in original paper or electronic media or has a DOI number for publication, provided that it has contributed to science in its field

**International Patent:** Patent application for which a research report has been obtained by the international research offices (PCT -Patent Cooperation Treaty) stating that the invention contains a new and inventive step.

**National Patent:** A patent application for which a research report has been obtained by the Turkish Patent Institute stating that the invention is new and includes an inventive step.

### **3. Field Indices for Architecture, Planning and Design Core Field**

The basic field index determined by the Interuniversity Board for the "Architecture, Planning and Design Fundamental Field" is used.

### **4. Field Indices for the Basic Field of Educational Sciences**



The basic field index determined by the Interuniversity Board for the "Basic Field of Educational Sciences" is used.

## **FORMS**

**[Form-1: Scoring Form for the Basic Field of Science and Engineering](#)**

**[Form-2: Scoring Form for the Basic Field of Architecture, Planning, and Design](#)**

**[Form-3: Scoring Form for the Basic Field of Education Sciences](#)**

**[Form-4: Scoring Form for the Basic Field of Social, Humanities, and Administrative Sciences](#)**